

**MARYLAND DEPARTMENT OF THE ENVIRONMENT**  
Land Management Administration • Oil Control Program  
1800 Washington Boulevard • Suite 620 • Baltimore Maryland 21230-1719  
410-537-3442 • 800-633-6101 x3442 • 410-537-3092 (fax) • [www.mde.state.md.us](http://www.mde.state.md.us)

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## Oil Transfer License Fee Report

**ALL STEPS ON THIS FORM MUST BE COMPLETED**

**Step 1: Name of Licensee:** \_\_\_\_\_ **OT Number:** 2010-OT-

**Step 2: Fee Quarter:** ☐ 1<sup>st</sup> (July/Aug/Sept) ☐ 2<sup>nd</sup> (Oct/Nov/Dec) ☐ 3<sup>rd</sup> (Jan/Feb/March) ☐ 4<sup>th</sup> (April/May/June)  
(check one) Due by October 31<sup>st</sup> Due by January 31<sup>st</sup> Due by April 30<sup>th</sup> Due by July 31<sup>st</sup>

**Step 3:** Go to the back of this form, and complete all information, prior to entering any information in Step 4.

**Step 4: Fee Computation:**

A. Enter the "Total Gallons" for each month in the spaces below.

Total Gallons for 1<sup>st</sup> Month (from back of form): \_\_\_\_\_  
Total Gallons for 2<sup>nd</sup> Month (from back of form): \_\_\_\_\_  
Total Gallons for 3<sup>rd</sup> Month (from back of form): \_\_\_\_\_

B. Sum totals from "A"  
and enter as Total Gallons for Quarter:

C. Divide "B" by 42 (to determine number of barrels): \_\_\_\_\_

D. Multiply "C" by .0575 (to determine fee): \$ \_\_\_\_\_

E. Deduct approved credit (if applicable): \$ \_\_\_\_\_

F. Add fees due from previous report (if applicable): \$ \_\_\_\_\_

G. Total amount of fee due with this report: \$  
Make check payable to: **Maryland Oil Fund**

**Step 5: Signature and Verification:** I certify, under the penalties of perjury, that this report has been examined by me and to the best of my knowledge and belief is a true, correct and complete report.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Step 6: MAIL REPORT AND PAYMENT TO:**

**MARYLAND OIL FUND**

**P.O. Box 1417**

**Baltimore Maryland 21203-1417**

For Office Use Only  
PCA COMP-OBJ SUFFIX  
13818 5671 610

Receipt Number: \_\_\_\_\_

Receipt Date: \_\_\_\_\_

Postmark Date: \_\_\_\_\_

**Step 3: Insert Month/Year for each table. List the total number of gallons transferred (whole numbers only) under appropriate transfer types (e.g. pipeline) for each month. If no transfers occurred, insert a zero (0) in the “Total Gallons” box for that month.**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
Other:						

Sum "Product Totals" to determine **Total Gallons for 1st Month:**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
Other:						

Sum "Product Totals" to determine **Total Gallons for 2nd Month:**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
Other:						

Sum "Product Totals" to determine **Total Gallons for 3rd Month:**